

# ORDER FOR SUPPLIES OR SERVICE

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 10/19/2004		2. CONTRACT NO. (If any) N/A		6. SHIP TO:			
3. ORDER NO. <b>EP05W000125</b>		4. REQUISITION/REFERENCE NO. SB4104 QT-DC-05-000160		a. NAME OF CONSIGNEE U.S. EPA Project Officer: SHIPPING AND RECEIVING JOHN A RICHARDS			
				b. STREET ADDRESS (202) 260-2253 8335 ARDWICK ARDMORE ROAD Mail Drop: 7104			
5. ISSUING OFFICE (Address correspondence to) U.S. EPA Mail Drop: 3803R INFORMATION RESOURCES MANAGEMENT PROCUREMENT SERV 1200 PENNSYLVANIA AVENUE, NW WASHINGTON, DC 20460				c. CITY LANDOVER		d. STATE MD	e. ZIP CODE 20785
				f. SHIP VIA:			
7. TO:				8. TYPE OF ORDER			
a. NAME OF CONTRACTOR AEY INC				<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR: Please Furnish the following on the terms and conditions specified on both sides of this order and on the attached sheets, if any, including delivery as indicated.		<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on in this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
b. COMPANY NAME ATTN: (b)(4)				Fax: (b)(4) Ph: (b)(4)			
c. STREET ADDRESS 925 41ST SUITE 306				10. REQUISITIONING OFFICE IMMEDIATE OFFICE OF PROGRAM MANAGEMENT RATIONS			
d. CITY MIAMI BEACH		e. STATE FL	f. ZIP CODE 33140 -3339	Buyer: ANDREA BRUNSMAN (202) 564-9699			
9. ACCOUNTING AND APPROPRIATION DATA SB4104 2004 B 20A 401CD5 3147 \$3287.76 LSL00000 Corp Status: CORPORATE							
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMAN-OWNED							
12. F.O.B. POINT FOB DESTINATION			14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE Date		16. DISCOUNT TERMS
13. PLACE OF					11/18/2004		NET30
a. INSPECTION DESTINATION		b. ACCEPTANCE City WASHINGTON State DC					
17. SCHEDULE (See reverse for Rejections)							
ITEM NO. (a)	SUPPLIES/SERVICES (b)			QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1	Hewlett Packard 20" LCD Display Mfg. No.: 285550-03  per fedbid.com bid number 337287 for auction number 14299			(b)(4)	EACH	(b)(4)	\$ 3,287.76
See Billing Instructions On Reverse		18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.	
		21. MAIL INVOICE TO:					
		a. Name RTP FINANCE CENTER		U.S. EPA Mail Drop D143-02			
		b. Street Address (or P.O. Box)		ENVIRONMENTAL PROTECTION AGENCY			
c. City DURHAM		d. STATE NC	e. ZIP CODE 27711			\$ 3,287.76	17(i) GRAND TOTAL
22. UNITED STATES OF AMERICA BY (Signature) <i>Andrea Brunsmann</i>				23. NAME (Typed) ANDREA BRUNSMAN (202) 564-9699 TITLE: CONTRACTING/ORDERING OFFICER			

**Clause(s):**

- CUSTOM CO ADDED For PO and Payment Information- RTP Finance (NOV 03)**  
For payment information, contact the Finance Office on (919) 541-1148. For purchase order information, contact the "Buyer" indicated in block 10 of your Purchase Order.
- CUSTOM CO ADDED INVOICES-RTP Finance (NOV 03)**  
Invoices shall be prepared in original and at least one copy, containing the following information: Purchase Order Number, description of commodities/services furnished, period of performance, taxpayer ID number and amount due. Invoices shall be submitted to the address specified in block 21 of this order. For status of Invoice Payments, call the Financial Office's Customer Service at (919) 541-1148.  
Fax number: (919) 541-4975.  
The FedEx/courier address for invoices: US EPA, RTP-Finance (mail drop D143-02), 4930 Page Rd., Durham, NC 27703.  
  
Vendors interested in checking the status of payments should use the Department of Treasury's Payment Advice Internet Delivery (PAID) system. It is located on the following web site and requires registration: <http://www.fms.treas.gov/paid/index.asp>
- CUSTOM For PO & Payment Information**  
For payment information, contact the Finance Office on (919) 541-0616. For purchase order information, contact the "Buyer" indicated in block 10 of your Purchase Order.
- CUSTOM PROJECT OFFICER**  
The project officer defined in block 9 is hereby designated as the project officer for this requirement. As such, he/she shall  
  
1- Provide all information of a general nature necessary in the performance of this order.  
2- Be responsible for inspection and acceptance of the services for the certification of invoices.  
  
The PROJECT OFFICER DOES NOT have the authority to issue any technical direction which changes or modifies the scope of work, or alter the period of performance.
- CUSTOM TAX**  
The Federal Government is exempted from paying taxes. The tax exempt number is 52-085-2695.
- EPAAR 1552.235-71 TREATMENT OF CONFIDENTIAL BUSINESS INFORMATION (APR 84)**  
(a) The Contracting Officer, after a written determination by the appropriate program office, may disclose confidential business information (CBI) to the Contractor necessary to carry out the work required under this contract. The Contractor agrees to use the CBI only under the following conditions:  
  
(1) The Contractor and Contractor's employees shall: (i) use the CBI only for the purposes of carrying out the work required by the contract; (ii) not disclose the information to anyone other than properly cleared EPA employees without the prior written approval of the Assistant General Counsel for Contracts and Information Law; and (iii) return to the Contracting Officer all copies of the information, and any abstracts or excerpts therefrom, upon request by the Contracting Officer, whenever the information is no longer required by the Contractor for the performance of the work required by the contract, or upon completion of the contract.  
  
(2) The Contractor shall obtain a written agreement to honor the above limitations from each of the Contractor's employees who will have access to the information before the employee is allowed access.  
  
(3) The Contractor agrees that these contract conditions concerning the use and disclosure of CBI are included for the benefit of, and shall be enforceable by, both EPA and any affected businesses having a proprietary interest in the information.  
  
(4) The Contractor shall not use any CBI supplied by EPA or obtained during performance hereunder to compete with any business to which the CBI relates.  
  
(b) The Contractor agrees to obtain the written consent of the CO, after a written determination by the appropriate program office, prior to entering into any subcontract that will involve the disclosure of CBI by the Contractor to the subcontractor. The Contractor agrees to include this clause, including this paragraph (b), in all subcontracts awarded pursuant to this contract that require the furnishing
- EPAAR 1552.239-103 ACQUISITION OF ENERGY STAR COMPLIANT (APR 96)**  
MICROCOMPUTERS, INCLUDING PERSONAL COMPUTERS, MONITORS AND PRINTERS
- FAR 52-213-3 Notice to Suppliers (APR 84)**  
See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.213-4 Terms and Conditions--Simplified Acquisitions (Other than Commercial Items) (MAY 99)  
See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.213-1 FAST PAYMENT PROCEDURE (FEB 98)  
See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.232-33 Payment by Electronic Funds Transfer - Central Contractor Registration (MAY 99)  
See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.232-34 Payment by Electronic Funds Transfer - Other Than Central Con. Registration (MAY 99)  
See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.249-1 Termination for Convenience of the Government (Fixed Price) (Short Form) (APR 84)  
See <http://www.arnet.gov> to review the full text of this FAR clause.